Practice Quiz – Night Audit

1. What is the main reason why night audit should run daily?

2. True or False: The best time to run the night audit is before 12am?

3. What are the benefits for checking the Current Status during the night audit?

4. Why is it important to run the Contingency reports?

5. What is the benefit for doing a bucket check?

6. Is it necessary to turn off the interfaces before running the night audit?

7. Which report should be checked to insure that there are no folio error messages or closed folios before running the audit?

8. True or False: A reservation status can be changed to a No Show status without applying a No Show charge?

9. Name two night audit reports that need to be used after audit to ensure the hotel has balanced